

RECORD OF PROCEEDINGS

MINUTES OF REGULAR MEETING

EX OFFICIO BOARD OF DIRECTORS

PLATTE CANYON WATER AND SANITATION DISTRICT SUBDISTRICT NO. 1

Friday
March 26, 2010
Jefferson County, Colorado

The regular quarterly meeting of the ex officio Board of Directors of the Platte Canyon Water and Sanitation District Subdistrict No. 1 (“Subdistrict No. 1”), Jefferson County, Colorado convened at approximately 9:30 a.m. on Friday, March 26, 2010 at the Platte Canyon Water and Sanitation District office located at 8739 West Coal Mine Avenue, Littleton, Colorado 80123. The following ex officio Subdistrict No. 1 Directors were in attendance, to-wit:

Kenneth D. Bradford
Jack C. Dice
Anthony M. Dursey
Richard C. Eckert
Richard Spielman

The following Platte Canyon Water and Sanitation District (“Platte Canyon”) staff members were in attendance: Patrick J. Fitzgerald, manager; Scott Morse, assistant manager; Dennis Morse, construction coordinator and inspector; Vanessa Shipley, financial administrator; and Scott Hand, operations supervisor.

The following Southwest Metropolitan Water and Sanitation District (“Southwest”) Directors were in attendance, to-wit:

Kenneth D. Bradford
Anthony M. Dursey
Kenton C. Ensor, Jr.
George E. Hamblin, Jr.
Chuck Hause

Also in attendance was Timothy J. Flynn, from Collins, Cockrel & Cole, P.C., legal counsel for Subdistrict No. 1, Platte Canyon and Southwest.

RECORD OF PROCEEDINGS

CALL TO ORDER

The meeting was called to order by Jack C. Dice, who presided as Chair.

ACTION ITEMS

1. **Approval of Agenda.** A motion was made by Director Spielman and seconded by Director Dursey to approve the meeting agenda, as presented. The Chair called for a vote, and the vote was as follows:

| | |
|---------------------|-----|
| Kenneth D. Bradford | Aye |
| Jack C. Dice | Aye |
| Anthony M. Dursey | Aye |
| Richard C. Eckert | Aye |
| Richard Spielman | Aye |

2. **Approval of November 20, 2009 Regular Meeting Minutes.** Following a brief discussion, a motion was made by Director Dursey and seconded by Director Bradford to approve, as written, the minutes of Subdistrict No. 1's November 20, 2009 regular meeting. The Chair called for a vote, and the vote was as follows:

| | |
|---------------------|-----|
| Kenneth D. Bradford | Aye |
| Jack C. Dice | Aye |
| Anthony M. Dursey | Aye |
| Richard C. Eckert | Aye |
| Richard Spielman | Aye |

The approved minutes were then presented to each Subdistrict No. 1 Board member for signature, as further evidence of ratification, confirmation, and approval.

3. **Resolution Designating the Location for Posting Open Meeting Law Notices.** Following a brief discussion, a motion was made by Director Spielman and seconded by Director Bradford to adopt Resolution 2010-3-1SD1, which designates the Platte Canyon office located at 8739 West Coal Mine Avenue, Littleton, Colorado 80123 and the Platte Canyon Columbine Water Pump Station located at 7677 West Ken Caryl Avenue, Littleton, Colorado 80123 as the locations for posting the 24-hour meeting notice required by the Colorado Open Meetings Law, § 24-6-402(2), C.R.S. The Chair called for a vote, and the vote was as follows:

RECORD OF PROCEEDINGS

| | |
|---------------------|-----|
| Kenneth D. Bradford | Aye |
| Jack C. Dice | Aye |
| Anthony M. Dursey | Aye |
| Richard C. Eckert | Aye |
| Richard Spielman | Aye |

A copy of Resolution 2010-3-1SD1 is attached to the original of these minutes.

INFORMATION/DISCUSSION ITEMS

1. **Columbine Townhouses III Project.** The Columbine Townhouses III water main replacement project has been completed and both the water and sanitary sewer systems serving the Subdivision have been upgraded to Platte Canyon's standards and conveyed to the Platte Canyon Water and Sanitation District for all purposes including future operation and maintenance. The water and sewer service lines that connect to the systems remain the private property of the individual homeowners and/or Homeowner Association. The only activity remaining for Subdistrict No. 1 is to service the Colorado Water Resource and Power Development Authority loan that was used to finance the upgrade and replacement of the Subdivision's internal water distribution system.

2. **2010 Meeting Schedule.** The manager reminded each of the Board members that during 2010 the Subdistrict will meet quarterly on the fourth Friday of March, June, September and December and may have a special meeting in either October or November to adopt the Subdistrict's budget for the following calendar year.

NEW BUSINESS

There was no new business to come before the Board of the Subdistrict.

ADJOURNMENT

There being no further business to come before the Board of Subdistrict No. 1, a motion to adjourn was made by Director Dursey and seconded by Director Bradford. The Chair called for a vote, and the vote was as follows:

| | |
|---------------------|-----|
| Kenneth D. Bradford | Aye |
| Jack C. Dice | Aye |
| Anthony M. Dursey | Aye |
| Richard C. Eckert | Aye |
| Richard Spielman | Aye |

RECORD OF PROCEEDINGS

Whereupon, this regular quarterly meeting of the Platte Canyon Water and Sanitation District Subdistrict No. 1 adjourned at approximately 9:34 a.m. The next regular meeting of the Board of Directors of Subdistrict No. 1 will be held on Friday, June 25, 2010 at 9:00 a.m. in the Platte Canyon Water and Sanitation District office located at 8739 West Coal Mine Avenue, Littleton, Colorado 80123.

Respectfully submitted,

Timothy J. Flynn, Recording Secretary

RECORD OF PROCEEDINGS

THE MINUTES OF THE ATTACHED
REGULAR MEETING OF THE BOARD OF
DIRECTORS OF THE PLATTE CANYON
WATER AND SANITATION DISTRICT
SUBDISTRICT NO. 2 ARE HEREBY
RATIFIED, CONFIRMED AND APPROVED
BY THE FOLLOWING NAMED
INDIVIDUALS WHO, INDIVIDUALLY
AND AS EX OFFICIO MEMBERS OF THE
BOARD OF DIRECTORS OF THE SAID
SUBDISTRICT, WAIVE ANY AND ALL
NOTICE THAT MAY BE REQUIRED BY
THE STATUTES OF THE STATE OF
COLORADO PERTAINING TO THE
CONVENING AND THE CONDUCTING OF
THIS REGULAR MEETING OF THE
SUBDISTRICT'S BOARD OF DIRECTORS;
AND THE UNDERSIGNED DO HEREBY
CONSENT TO THE SAID MEETING BEING
HELD ON THE DATE, AT THE TIME AND
AT THE PLACE AS HEREINABOVE SET
FORTH.

Kenneth D. Bradford

Jack C. Dice

Anthony M. Dursey

Richard C. Eckert

Richard Spielman