

# **RECORD OF PROCEEDINGS**

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**MINUTES OF JOINT REGULAR MEETING**  
**BOARD OF DIRECTORS**  
**SOUTHWEST METROPOLITAN WATER AND SANITATION DISTRICT**  
**AND**  
**PLATTE CANYON WATER AND SANITATION DISTRICT**<sup>1</sup>

Friday  
May 27, 2011  
Jefferson County, Colorado

The regular monthly meeting of the Board of Directors of the Southwest Metropolitan Water and Sanitation District ("Southwest") and the Board of Directors of the Platte Canyon Water and Sanitation District ("Platte Canyon") convened on Friday, May 27, 2011, at 8:30 a.m. in the Districts' office located at 8739 West Coal Mine Avenue, Littleton, Colorado 80123. Although jointly conducted, a portion of the meeting pertained solely to one District or the other, and accordingly at times only the vote of one Board or the other was required.

The following Southwest Directors were in attendance, to-wit:

Kenneth D. Bradford  
Anthony M. Dursey  
George E. Hamblin, Jr.  
Chuck Hause

The following Platte Canyon Directors were in attendance, to-wit:

Kenneth D. Bradford  
Jack C. Dice  
Anthony M. Dursey  
Richard C. Eckert  
Richard Spielman

The following Platte Canyon staff members were in attendance: Patrick J. Fitzgerald, manager; Scott Morse, assistant manager; Dennis Morse, construction

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<sup>1</sup> and each District's Water and Sanitary Sewer Activity Enterprise.

## RECORD OF PROCEEDINGS

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coordinator and inspector; Vanessa Shipley, financial administrator; and Scott Hand, operations supervisor.<sup>2</sup>

Also in attendance were Debbie Gibbons, from T. Charles Wilson Insurance Service; Paul Goldfain from Kennedy/Jenks Consultants, Inc., the District's consulting engineer; and Timothy J. Flynn, from Collins Cockrel & Cole, P.C., legal counsel for both Districts.

### CALL TO ORDER

The meeting was called to order by Anthony M. Dursey, who presided as Chair.

### SOUTHWEST ACTION ITEMS

1. **Southwest and Platte Canyon Agendas.** Following a brief discussion, a motion was made by Southwest Director Hause and seconded by Southwest Director Hamblin to amend the Southwest agenda and the Platte Canyon agenda to permit discussion of insurance coverage for each District at the same time and as the first item on Southwest's agenda. The Chair called for a vote of the Southwest Board, and the vote was as follows:

Kenneth D. Bradford	Aye
Anthony M. Dursey	Aye
George E. Hamblin, Jr.	Aye
Chuck Hause	Aye

The Chair called for a vote of the Platte Canyon Board, and the vote was as follows:

Kenneth D. Bradford  
Jack C. Dice  
Anthony M. Dursey  
Richard C. Eckert  
Richard Spielman

The record reflects that the Southwest and Platte Canyon agendas were approved as amended.

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<sup>2</sup> Southwest has no employees. The above-named personnel are Platte Canyon employees who, pursuant to contract with Platte Canyon, provide management, operation and maintenance services for Southwest.

## RECORD OF PROCEEDINGS

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### SOUTHWEST AND PLATTE CANYON INFORMATION/DISCUSSION ITEMS

1. **Southwest and Platte Canyon Insurance Coverages.** Ms. Gibbons, from T. Charles Wilson Insurance Service, provided a comprehensive written overview of the insurance coverages that Southwest and Platte Canyon each currently have in effect. Each written report was prefaced by a general factual summary of each District and of its ownership, operation and maintenance activities. Platte Canyon Director Spielman noted certain factual inaccuracies in the written summary applicable to each District. These inaccuracies will be corrected in the final version of each report

Ms. Gibbons then reviewed each of the coverages that Southwest has in effect under its general liability, public officials liability, property and comprehensive crime policies, noting, when applicable, additional or increased coverages are available. In particular, she discussed additional coverage that the Board may want to consider for cyber liability, computer fraud, and crime coverage. She noted that both Southwest and Platte Canyon presently obtain coverage over and above what is available through the Colorado Special District and Property Liability Pool with respect to crime coverage. This additional coverage is obtained through the Travelers Insurance Company.

Ms. Gibbons' report was very detailed. It included a discussion of the different exposures Platte Canyon is subject to because of the various intergovernmental agreements it has with other entities whereby Platte Canyon provides administrative maintenance and operation services. At the conclusion of the discussion and partly because of the complexity involved in reviewing insurance coverages, the Boards requested that Ms. Gibbons and staff present recommendations to each Board at the next meeting regarding the appropriate insurance coverages that each District should have in effect. In particular, the Board is looking for recommendations with regard to cyber liability, excess liability, and crime coverage.

At the conclusion of her presentation, the Board thanked Ms. Gibbons for the detailed nature of her report. Director Hamblin, in particular, noted that because of the complexity of insurance and insurance coverage issues, he relies upon T. Charles Wilson to provide both Districts and Southwest in particular with appropriate recommendations regarding the appropriate types and amounts of coverage that each District should obtain. The discussion concerning Southwest and Platte Canyon's insurance coverages lasted approximately one hour. At the conclusion of the discussion, Ms. Gibbons left the meeting with the understanding that she would coordinate with staff and legal counsel to present a final recommendation to the Boards at their June or July meeting.

## RECORD OF PROCEEDINGS

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### SOUTHWEST ACTION ITEMS CONTINUED

2. **Director's Absence Excused.** Following a brief discussion, a motion was made by Southwest Director Hause and seconded by Southwest Director Hamblin to excuse the absence of Southwest Director Kenton C. Ensor, Jr., who was unable to attend the meeting. The Chair called for a vote of the Southwest Board, and the vote was as follows:

Kenneth D. Bradford	Aye
Anthony M. Dursey	Aye
George E. Hamblin, Jr.	Aye
Chuck Hause	Aye

3. **Southwest Accounts Payable.** The Boards reviewed a list and supplemental list of Southwest vouchers paid and payable for May 2011 in the aggregate amount of \$122,309.53. Following a brief discussion, a motion was made by Southwest Director Hause and seconded by Southwest Director Hamblin to ratify, approve and confirm the payables as presented, and to authorize Southwest Directors to execute Southwest check numbers 16437 through 16482, inclusive, in payment thereof. The Chair called for a vote of the Southwest Board, and the vote was as follows:

Kenneth D. Bradford	Aye
Anthony M. Dursey	Aye
George E. Hamblin, Jr.	Aye
Chuck Hause	Aye

4. **Southwest Investment/Deposit Transaction Report.** The Boards reviewed the Schedule of Investment Principal Activity for Southwest for the month of April 2011, which reflects the following transactions:

(a) **New Purchases.** On April 6, 2011, Southwest purchased a \$5 million par value treasury note having a maturity date of February 15, 2021, a coupon rate of interest of 3.625% per annum, and a yield to maturity of 3.463%. The purchase price for the note was \$5,067,000 plus accrued interest. On April 29, 2011, Southwest purchased at par a \$1 million Federal Home Loan Bank note having a maturity date of April 30, 2015, a coupon rate of interest of 2%, and a yield to maturity of 2%; and

## RECORD OF PROCEEDINGS

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(b) **Redemptions.** On April 21, 2011, a \$1 million Rural Farm Credit Bank note matured, generating a total of \$1 million, plus accrued interest to Southwest; and

(c) **Renewals.** On April 25, 2011, Southwest renewed a \$99,000 Certificate of Deposit at Colorado Business Bank for one year at an interest rate of 0.75% per annum.

At the conclusion of Vanessa Shipley's discussion of the above-referenced investment transactions, a motion was made by Southwest Director Hause and seconded by Southwest Director Bradford to ratify, approve and confirm the Southwest Investment Principal Activity Report for the month of April 2011. The Chair called for a vote of the Southwest Board, and the vote was as follows:

Kenneth D. Bradford	Aye
Anthony M. Dursey	Aye
George E. Hamblin, Jr.	Aye
Chuck Hause	Aye

Vanessa Shipley advised the Board that the Treasury Department is phasing out its Legacy Treasury Direct Service and is requiring that all treasury securities be purchased through a new electronic service called Treasury Direct. Unfortunately, governmental entities like Southwest and Platte Canyon do not at this time have the ability to purchase treasury securities through Treasury Direct. As a result, both Southwest and Platte Canyon cannot purchase treasury notes unless they do so through the open market using a brokerage firm. Treasury bills, however, can still be purchased for a limited time through the Legacy Treasury Direct service.

It is believed that the omission of public entities from Treasury Direct was an inadvertent omission on the part of the U.S. Treasury Department. It is hoped that this will be corrected in the near future so that both Southwest and Platte Canyon can once again purchase long-term treasury securities directly from the Treasury Department.

5. **Award of Contract for C-Line Interceptor Rehabilitation.** Following a discussion, Mr. Goldfain advised the Southwest Board that Western Slope Utilities was the lowest responsive bidder for rehabilitation of Southwest's C-Line Interceptor. Based upon the engineer's recommendation, a motion was then made by Southwest Director Hamblin and seconded by Southwest Director Hause to award a contract for the C-Line Interceptor Rehabilitation Project to Western Slope Utilities in the amount of \$540,707. The Chair called for a vote of the Southwest Board, and the vote was as follows:

## RECORD OF PROCEEDINGS

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Kenneth D. Bradford	Aye
Anthony M. Dursey	Aye
George E. Hamblin, Jr.	Aye
Chuck Hause	Aye

Because of the urgency to proceed with this project and at the request of staff, a motion was then made by Southwest Director Hamblin and seconded by Southwest Director Bradford to authorize Southwest's manager, Patrick J. Fitzgerald, to sign the Notice of Award and other contract documents on Southwest's behalf. The Chair called for a vote of the Southwest Board, and the vote was as follows:

Kenneth D. Bradford	Aye
Anthony M. Dursey	Aye
George E. Hamblin, Jr.	Aye
Chuck Hause	Aye

6. **ACH Fraud Filter Service.** The manager informed the Boards that Wells Fargo Bank offers an ACH Fraud Filter Service which will help prevent unauthorized electronic ACH transactions. If this service is utilized, Wells Fargo Bank will not establish a vendor as being eligible for an ACH transaction without prior authorization from the District staff which contains a check and balance procedure to avoid fraud. The ACH filter service costs \$20 per month. If the District utilizes this service, its Purchase Manual will need to be amended to incorporate the security protocols that are followed as a part of the service.

At this time, staff requested authorization to proceed with revising the Southwest Purchase Manual and to bring the suggested revisions back to the Southwest Board for consideration at either its June or July meeting. If the revisions are approved, staff would also seek authorization at that time to enroll Southwest in the Wells Fargo ACH Fraud Filter Service.

7. **Capital Projects Report.** Dennis Morse reviewed for the Boards the Capital Projects Report for Southwest. He noted that progress on the C-Line Interceptor Rehabilitation Project will be the subject of future capital project reports.

The Herrick Dale and Meadows Sanctuary projects are in the design phase. The plans for the Herrick Dale water main project are at Denver Water for review. He noted that an easement for this project must be acquired from the U.S. Army Corp of Engineers and that this could be a lengthy process.

## RECORD OF PROCEEDINGS

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The plans for the Meadows Sanctuary water main replacement project are in the process of final design.

### SOUTHWEST NEW BUSINESS

There was no new business to come before the Southwest Board.

### JOINT PARTICIPATION PORTION OF THE MEETING

Anthony M. Dursey continued to act as chair for the joint participation portion of the meeting.

### JOINT MEETING ACTION ITEMS

1. **Approval of Joint Meeting Agenda.** A motion was made by Platte Canyon Director Spielman and seconded by Southwest Director Hamblin to approve, as presented, the agenda for the joint participation portion of the meeting. The Chair called for a vote of the Southwest Board, and the vote was as follows:

Kenneth D. Bradford	Aye
Anthony M. Dursey	Aye
George E. Hamblin, Jr.	Aye
Chuck Hause	Aye

The Chair called for a vote of the Platte Canyon Board, and the vote was as follows:

Kenneth D. Bradford	Aye
Jack C. Dice	Aye
Anthony M. Dursey	Aye
Richard C. Eckert	Aye
Richard Spielman	Aye

2. **Approval of Minutes of the Boards' April 22, 2011 Joint Regular Meeting.** Following a brief discussion, a motion was made by Platte Canyon Director Spielman and seconded by Platte Canyon Director Bradford to approve the minutes of the Boards' April 22, 2011 Joint Regular Meeting as amended to add additional specificity to paragraph (e) of the Manager's Report. The additional information will make it clear which CDOT parcel must include into Southwest if it wishes to continue receiving service from Southwest, and which Douglas County and State Park properties will need

## RECORD OF PROCEEDINGS

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to include if they desire water service from Southwest in the future. The Chair called for a vote of the Southwest Board, and the vote was as follows:

Kenneth D. Bradford	Aye
Anthony M. Dursey	Aye
George E. Hamblin, Jr.	Aye
Chuck Hause	Aye

The Chair then called for a vote of the Platte Canyon Board, and the vote was as follows:

Kenneth D. Bradford	Aye
Jack C. Dice	Aye
Anthony M. Dursey	Aye
Richard C. Eckert	Aye
Richard Spielman	Aye

The approved minutes of the Boards' April 22, 2011 meeting will be amended as directed and presented to the members of each Board for signature as further evidence of ratification, confirmation, and approval.

### **JOINT MEETING INFORMATION/DISCUSSION ITEMS**

1. **Financial Matters.**

(a) **Platte Canyon Financial Statements.** The following unaudited Platte Canyon financial statements prepared by Vanessa Shipley for the four month period ending April 30, 2011 were presented to the Boards:

(i) Statement of Net Assets dated April 30, 2011 showing Platte Canyon's Assets, Liabilities and Net Assets;

(ii) Statement of Revenue, Expenses and Changes in Net Assets for the four month period ending April 30, 2011;

(iii) Statement of Net Assets -- Comparisons dated April 30, 2011;

(iv) Schedule of Revenue and Expenditures -- Budget & Actual CM/YTD Actuals Compared to Annual Budget for the four month period ending April 30, 2011; and

## RECORD OF PROCEEDINGS

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(v) Schedule of Revenue and Expenditures -- Budget & Actual CM/YTD Actuals Compared to CM/YTD Budget for the four month period ending April 30, 2011.

At the conclusion of Vanessa Shipley's discussion of the Platte Canyon Financial Statements, a motion was made by Platte Canyon Director Eckert and seconded by Platte Canyon Director Bradford to accept the Platte Canyon financial statements as presented. The Chair called for a vote of the Platte Canyon Board, and the vote was as follows:

Kenneth D. Bradford	Aye
Jack C. Dice	Aye
Anthony M. Dursey	Aye
Richard C. Eckert	Aye
Richard Spielman	Aye

(b) **Southwest Financial Statements.** The following unaudited Southwest financial statements prepared by Vanessa Shipley for the four month period ending April 30, 2011 were presented to the Boards:

- (i) Statement of Net Assets dated April 30, 2011 showing Southwest's Assets and Liabilities and Net Assets;
- (ii) Statement of Revenue, Expenses and Changes in Net Assets for the four month period ending April 30, 2011;
- (iii) Statement of Net Assets – Comparisons dated April 30, 2011;
- (iv) Schedule of Revenue and Expenditures – Budget & Actual CM/YTD Actuals Compared to Annual Budget for the four month period ending April 30, 2011; and
- (v) Schedule of Revenue and Expenditures -- Budget & Actual CM/YTD Actuals Compared to CM/YTD Budget for the four month period ending April 30, 2011.

At the conclusion of Vanessa Shipley's discussion of the financial statements, a motion to accept the Southwest Financial Statements was made by Southwest Director Hamblin and seconded by Southwest Director Hause. The Chair called for a vote of the Southwest Board, and the vote was as follows:

## RECORD OF PROCEEDINGS

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Kenneth D. Bradford	Aye
Anthony M. Dursey	Aye
George E. Hamblin, Jr.	Aye
Chuck Hause	Aye

(c) **Platte Canyon Investment/Deposit Report.** The Boards received a list of Platte Canyon investments in U.S. government treasury notes, agency securities, certificates of deposit and money market funds, together with a report showing the funds Platte Canyon has in approved state depositories and authorized investment pools. As of April 30, 2011, Platte Canyon's investments and deposits totaled \$9,892,277.07, itemized as follows:

<u>Description</u>	<u>Amount</u>	<u>Percentage</u>
Checking	\$299,321.49	3.03%
Certificates of Deposit	\$2,837,000.00	28.68%
ColoTrust-Prime	\$0.00	0.00%
ColoTrust-Plus	\$1,196,844.10	12.10%
ColoTrust-Trust Account	\$10,073.00	0.10%
Treasury Bills	\$0.00	0.00%
Treasury Notes	\$1,398,533.69	14.14%
U.S. Government Agencies and Instrumentalities	\$4,150,504.79	41.96%
TOTAL	\$9,892,277.07	100.00%

The yield on Platte Canyon's investments for the month of April 2011 as calculated by staff was 1.6230% per annum. Following a brief discussion, a motion was made by Platte Canyon Director Eckert and seconded by Platte Canyon Director Bradford to accept the Platte Canyon Schedule of Deposits and Investments as presented. The Chair called for a vote of the Platte Canyon Board, and the vote was as follows:

Kenneth D. Bradford	Aye
Jack C. Dice	Aye
Anthony M. Dursey	Aye
Richard C. Eckert	Aye
Richard Spielman	Aye

(d) **Southwest Investment/Deposit Report.** The Boards received a list of Southwest investments in U.S. government treasury notes, agency securities, certificates of deposit and money market funds, together with a report showing the funds

## RECORD OF PROCEEDINGS

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Southwest has in approved state depositories and authorized investment pools. As of April 30, 2011, Southwest's investments and deposits totaled \$37,610,876.86, itemized as follows:

<u>Description</u>	<u>Amount</u>	<u>Percentage</u>
Checking	\$8,453.90	0.02%
Certificates of Deposit	\$4,736,000.00	12.59%
ColoTrust-Prime	\$0.00	0.00%
ColoTrust-Plus	\$4,440,115.95	11.81%
ColoTrust-Trust Account	\$1,432,349.86	3.81%
Treasury Bills	\$0.00	0.00%
Treasury Notes	\$11,314,899.20	30.08%
U.S. Government Agencies and Instrumentalities	\$15,679,057.95	41.69%
TOTAL	\$37,610,876.86	100.00%

The yield on Southwest's investments for the month of April 2011 as calculated by staff was approximately 2.2830% per annum. Following a brief discussion, a motion was made by Southwest Director Hause and seconded by Southwest Director Bradford to accept the Southwest Schedule of Deposits and Investments as presented. The Chair called for a vote of the Southwest Board, and the vote was as follows:

Kenneth D. Bradford	Aye
Anthony M. Dursey	Aye
George E. Hamblin, Jr.	Aye
Chuck Hause	Aye

2. **Manager's Information Report.** The manager reviewed his written Information Report dated May 2011, a copy of which had been previously provided to both Boards. As part of his report, the manager highlighted the following matters:

(a) **Distributors Denver Water Rates and Fees Technical Advisory Committee ("TAC").** An invoice recently received by the TAC from Red Oak Consulting exceeded the authorized budget for some of the tasks set forth in the approved budget. If the invoice is paid as submitted, the feasibility of completing the remainder of the budgeted tasks for the year may be jeopardized. A meeting will be scheduled with Red Oak principals to discuss the invoice, budget and the scope of work for the balance of 2011.

## RECORD OF PROCEEDINGS

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The manager also reported that a key Red Oak employee who has done significant work on the TAC's Denver Water Rate Model is leaving Red Oak to work for another consultant. In addition, Kees Corsmitt will be retiring soon from Red Oak Consulting and may not be available to the TAC participants.

These changes come at a time when Denver Water is contemplating significant changes to its rate methodology. In particular, Denver Water is reviewing its use of the split allocation method for allocating capital costs. Denver Water is also developing rates for the WISE project and for those customers who are outside the combined service area and who receive water on an interruptible basis. To analyze the impact and fairness of these changes, the TAC will need timely and detailed information from Denver Water. The TAC will also need appropriate analytical tools which may take a significant amount of time and consulting expense to develop.

(b) **Englewood-Littleton Joint Sewer Authority.** The Mayor of the City of Littleton is reluctant to accept an analysis obtained by the Littleton-Englewood Wastewater Treatment Plant regarding the need to install UV treatment capability at the Plant. The City has requested its own analysis which has not yet been made available to the public.

Staff is monitoring the situation and will keep both Boards apprised of future developments.

(c) **Miscellaneous.** Due to the length of the meeting, the manager deferred any further discussion of the manager's report and simply asked if any Board members had any questions concerning his written report. There being none, the Boards proceeded to the next Agenda item.

3. **Operations and Maintenance Summary Report.** Scott Hand reviewed the Operations and Maintenance Summary Report dated May 27, 2011. For the reporting period beginning April 14, 2011 and ending May 18, 2011, neither Platte Canyon nor Southwest had any wastewater service interruptions. During that same period of time, Platte Canyon experienced one water service interruption and Southwest experienced two water service interruptions. Mr. Hand reported on the nature and extent of the repairs that were performed in each instance to restore water service.

Repairs have been completed for the Platte Canyon Sewer Outfall Line at Dutch Creek. A support wall was added and there was reestablishment of riprap for proper drainage over the sewer pipe. The only thing that remains to be completed is the installation of a fence on both sides of this aerial sewer line to reduce the danger to

## RECORD OF PROCEEDINGS

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pedestrians who attempt to walk across the sewer line from time to time as it extends over and across Dutch Creek.

At the conclusion of his report, Mr. Hand reviewed with the Boards the repairs Platte Canyon contemplates performing on its sewer outfall line in West Bowles Avenue. He also noted that a Southwest interceptor was recently damaged by a contractor working at the Equestrian Center in the Polo Reserve Subdivision. That contractor was required at its expense to correct all damage to the interceptor line.

### NEW BUSINESS

There was no new business to come before the joint participation portion of the meeting. It was noted that the next joint regular meeting of the Boards is scheduled for Friday, June 24, 2011, at 8:30 a.m. in the Districts' offices.

### PLATTE CANYON ACTION ITEMS

#### CALL TO ORDER

The Platte Canyon action item portion of the joint meeting was called to order by Jack C. Dice, who presided as Chair.

1. **Approval of Platte Canyon Agenda.** Following a brief discussion, a motion was made by Platte Canyon Director Bradford and seconded by Platte Canyon Director Spielman to approve the Platte Canyon agenda as modified earlier in the meeting. The Chair called for a vote of the Platte Canyon Board, and the vote was as follows:

Kenneth D. Bradford	Aye
Jack C. Dice	Aye
Anthony M. Dursey	Aye
Richard C. Eckert	Aye
Richard Spielman	Aye

2. **Platte Canyon Accounts Payable.** The Boards reviewed a list and supplemental list of Platte Canyon vouchers paid and payable for May 2011 in the aggregate amount of \$135,950.41 represented by Platte Canyon check nos. 26945 through 27014, inclusive. Following a brief discussion, a motion was made by Platte Canyon Director Dursey and seconded by Platte Canyon Director Eckert to: (a) ratify, approve and confirm all checks written and all electronic fund transfers occurring since

## RECORD OF PROCEEDINGS

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the Board's April 22, 2011 meeting, including all checks written by the manager for less than \$2,500.00; and (b) approve for payment the payables presented to the Platte Canyon Board at this meeting and authorize members of the Platte Canyon Board to execute checks in payment thereof. The Chair called for a vote of the Platte Canyon Board, and the vote was as follows:

Kenneth D. Bradford	Aye
Jack C. Dice	Aye
Anthony M. Dursey	Aye
Richard C. Eckert	Aye
Richard Spielman	Aye

3. **Platte Canyon Investment/Deposit Transaction Report.** The Boards reviewed the Schedule of Investment Principal Activity for Platte Canyon for the month of April 2011, which reflects the following transactions:

(a) **New Purchases.** No Treasury or Agency securities were purchased by Platte Canyon during the month; and

(b) **Redemptions.** No Treasury or Agency securities were redeemed or called during the month; and

(c) **Renewals.** During the month, Platte Canyon renewed four Certificates of Deposit, one each at Fowler State Bank, Colorado Capital Bank, Solera National Bank, and Colorado Business Bank. The CDs at these institutions were in the amounts of \$100,000, \$245,000, \$249,000 and \$99,000, respectively. Each CD was renewed for a period of one year at interest rates that range from 0.7% per annum to 1.3% per annum.

At the conclusion of Vanessa Shipley's discussion of the above-referenced investment transactions, a motion was made by Platte Canyon Director Eckert and seconded by Platte Canyon Director Dursey to ratify, approve and confirm the Platte Canyon Investment Principal Activity Report for the month of April 2011. The Chair called for a vote of the Platte Canyon Board, and the vote was as follows:

## RECORD OF PROCEEDINGS

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Kenneth D. Bradford	Aye
Jack C. Dice	Aye
Anthony M. Dursey	Aye
Richard C. Eckert	Aye
Richard Spielman	Aye

### **PLATTE CANYON INFORMATION/DISCUSSION ITEMS**

1. **ACH Fraud Filter Service.** Based upon the information presented during the Southwest portion of the joint meeting regarding the Wells Fargo Bank ACH Fraud Filter Service, the Platte Canyon Board authorized staff to proceed with revising Platte Canyon's Purchase Manual to incorporate the security protocol provisions that are part of that service. It is anticipated that the revised Platte Canyon Purchase Manual will be presented to the Platte Canyon Board at either the June or July meeting.

2. **Insurance Coverage Analysis.** This matter was discussed earlier in the joint meeting.

3. **License Agreement Within Foxhaven Estates Subdivision.** The manager presented a request from a property owner in the Foxhaven Estates Subdivision asking permission to install certain driveway and fence improvements across a Platte Canyon 50' wide waterline easement and a Platte Canyon 50' wide sanitary sewer easement, both of which extend across the east side of the property owner's lot and both of which must be crossed in order to provide access from the house to the public street.

Following a brief discussion, the Platte Canyon Board authorized the manager to work with legal counsel in preparing an appropriate license agreement for the Board's consideration.

### **PLATTE CANYON NEW BUSINESS**

There was no new business to come before the Platte Canyon Board.

### **ADJOURNMENT**

There being no further business to come before this joint regular meeting of the Southwest and Platte Canyon Boards, a motion was made by Platte Canyon Director Dursey and seconded by Platte Canyon Director Bradford to adjourn. The Chair called for a vote of the Southwest Board, and the vote was as follows:

## RECORD OF PROCEEDINGS

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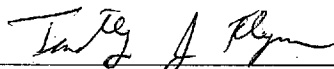
Kenneth D. Bradford	Aye
Anthony M. Dursey	Aye
George E. Hamblin, Jr.	Aye
Chuck Hause	Aye

The Chair then called for a vote of the Platte Canyon Board, and the vote was as follows:

Kenneth D. Bradford	Aye
Jack C. Dice	Aye
Anthony M. Dursey	Aye
Richard C. Eckert	Aye
Richard Spielman	Aye

Whereupon, this joint regular meeting of the Southwest and Platte Canyon Boards of Directors adjourned at approximately 10:10 a.m. The next regular joint meeting of the Boards will be held on Friday, June 24, 2011, at 8:30 a.m. in the Districts' office located at 8739 West Coal Mine Avenue, Littleton, Colorado 80123.

Respectfully submitted,



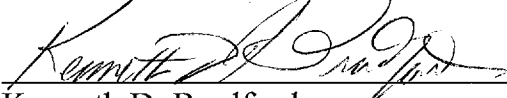
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Timothy J. Flynn, Recording Secretary

RECORD OF PROCEEDINGS

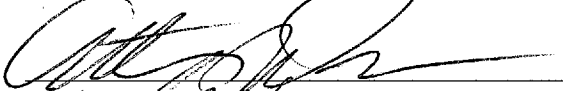
THE MINUTES OF THIS JOINT SPECIAL MEETING OF THE BOARD OF DIRECTORS OF THE PLATTE CANYON WATER AND SANITATION DISTRICT AND THE BOARD OF DIRECTORS OF THE SOUTHWEST METROPOLITAN WATER AND SANITATION DISTRICT ARE HEREBY RATIFIED, CONFIRMED AND APPROVED BY THE FOLLOWING NAMED INDIVIDUALS WHO, INDIVIDUALLY AND AS MEMBERS OF THE BOARD OF DIRECTORS OF SAID DISTRICTS, WAIVE ANY AND ALL NOTICE THAT MAY BE REQUIRED BY THE STATUTES OF THE STATE OF COLORADO PERTAINING TO THE CONVENING AND THE CONDUCTING OF THIS REGULAR MEETING OF THE DISTRICT'S BOARD OF DIRECTORS; AND THE UNDERSIGNED DO HEREBY CONSENT TO THE SAID MEETING BEING HELD ON THE DATE, AT THE TIME AND AT THE PLACE AS HEREINABOVE SET FORTH.

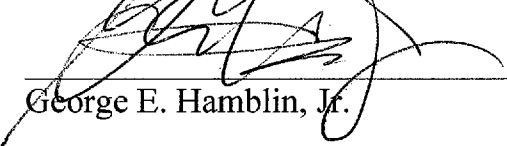
SOUTHWEST METROPOLITAN  
WATER AND SANITATION DISTRICT

  
Kenneth D. Bradford

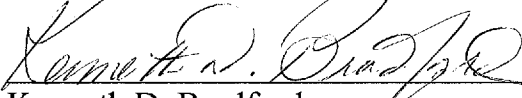
  
Kenton C. Ensor, Jr.


  
Chuck Hause


  
Anthony M. Dufsey

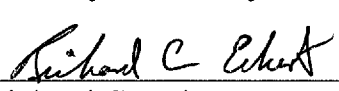
  
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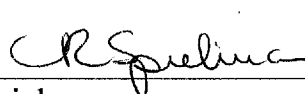
PLATTE CANYON WATER AND  
SANITATION DISTRICT

  
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