

RECORD OF PROCEEDINGS

MINUTES OF JOINT REGULAR MEETING

BOARD OF DIRECTORS

PLATTE CANYON WATER AND SANITATION DISTRICT

AND

SOUTHWEST METROPOLITAN WATER AND SANITATION DISTRICT¹

Friday
August 26, 2011
Jefferson County, Colorado

The regular monthly meeting of the Board of Directors of the Platte Canyon Water and Sanitation District (“Platte Canyon”) and the Board of Directors of the Southwest Metropolitan Water and Sanitation District (“Southwest”) convened on Friday, August 26, 2011, at 8:30 a.m. in the Districts’ office located at 8739 West Coal Mine Avenue, Littleton, Colorado 80123. Although jointly conducted, a portion of the meeting pertained solely to one District or the other, and accordingly at times only the vote of one Board or the other was required.

The following Platte Canyon Directors were in attendance, to-wit:

Kenneth D. Bradford
Anthony M. Dursey
Richard C. Eckert
Richard Spielman

The following Southwest Directors were in attendance, to-wit:

Kenneth D. Bradford
Anthony M. Dursey
Kenton C. Ensor, Jr.
George E. Hamblin, Jr.

The following Platte Canyon staff members were in attendance: Patrick J. Fitzgerald, manager; Scott Morse, assistant manager; Dennis Morse, construction

¹ and each District’s Water and Sanitary Sewer Activity Enterprise.

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coordinator and inspector; Vanessa Shipley, financial administrator; and Scott Hand, operations supervisor.²

Also in attendance was Richard H. Cassens from ENS Consulting, Platte Canyon’s consulting engineer; and Timothy J. Flynn, from Collins Cockrel & Cole, P.C., legal counsel for both Districts.

CALL TO ORDER

The meeting was called to order by Kenneth D. Bradford, who presided as Chair.

PLATTE CANYON ACTION ITEMS

1. **Approval of Platte Canyon Agenda.** A motion was made by Platte Canyon Director Spielman and seconded by Platte Canyon Director Eckert to approve the Platte Canyon agenda as presented. The Chair called for a vote of the Platte Canyon Board, and the vote was as follows:

Kenneth D. Bradford	Aye
Anthony M. Dursey	Aye
Richard C. Eckert	Aye
Richard Spielman	Aye

2. **Director’s Absence Excused.** Following a brief discussion, a motion was made by Platte Canyon Director Spielman and seconded by Platte Canyon Director Eckert to excuse the absence of Platte Canyon Director Jack C. Dice, who was unable to attend the meeting. The Chair called for a vote of the Platte Canyon Board, and the vote was as follows:

Kenneth D. Bradford	Aye
Anthony M. Dursey	Aye
Richard C. Eckert	Aye
Richard Spielman	Aye

3. **Platte Canyon Accounts Payable.** The Boards reviewed a list and supplemental list of Platte Canyon vouchers paid and payable for August 2011 in the aggregate amount of \$167,428.56, represented by Platte Canyon check nos. 27121 through 27184, inclusive. Following a brief discussion, a motion was made by Platte

² Southwest has no employees. The above-named personnel are Platte Canyon employees who, pursuant to contract with Platte Canyon, provide management, operation and maintenance services for Southwest.

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Canyon Director Eckert and seconded by Platte Canyon Director Spielman to: (a) ratify, approve and confirm all checks written and all electronic fund transfers occurring since the Board's July 22, 2011 meeting, including all checks written by the District manager for less than \$2,500.00; and (b) approve for payment the payables presented to the Platte Canyon Board at this meeting, which included authority for Platte Canyon Directors to execute checks in payment thereof. The Chair called for a vote of the Platte Canyon Board, and the vote was as follows:

Kenneth D. Bradford	Aye
Anthony M. Dursey	Aye
Richard C. Eckert	Aye
Richard Spielman	Aye

4. **Platte Canyon Investment/Deposit Transaction Report.** The Boards reviewed the Schedule of Investment Principal Activity for Platte Canyon for the month of July 2011, which reflects the following transactions:

(a) **New Purchases.** On July 25, 2011, Platte Canyon purchased a \$500,000 par value Federal Home Loan Bank note for a purchase price of \$500,000, having a maturity date of April 25, 2014, a coupon rate of interest of 1% per annum, and a yield-to-maturity of 1% per annum. Also on July 25, 2011, Platte Canyon purchased a \$500,000 par value Federal Home Loan Mortgage Corporation note for a purchase of \$500,000, having a maturity date of July 25, 2014, a coupon rate of interest of 1.2% per annum, and a yield-to-maturity of 1.2% per annum; and

(b) **Redemptions.** No treasury or agency securities were redeemed or called during the month; and

(c) **Renewals.** On July 20, 2011, a \$250,000 certificate of deposit at Compass Bank was renewed for 731 days, maturing July 20, 2013, and bearing interest at the rate of 0.85% per annum.

As part of her review of the above-referenced investment transactions, Vanessa Shipley discussed the Board's ability to purchase agency securities now that Standard & Poor's has downgraded them from the highest rating possible. In connection with the discussion, it was decided that legal counsel would review the State Statutes in greater detail and report back to the Board and Vanessa at or before the next regular meeting. In the meantime, it was decided that Platte Canyon would continue to purchase agency securities until counsel has had an opportunity to complete his review.

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At the conclusion of Vanessa Shipley's discussion of the above-referenced investment transactions, a motion was made by Platte Canyon Director Spielman and seconded by Platte Canyon Director Dursey to ratify, approve and confirm the Platte Canyon Investment Principal Activity Report for the month of July 2011. The Chair called for a vote of the Platte Canyon Board, and the vote was as follows:

Kenneth D. Bradford	Aye
Anthony M. Dursey	Aye
Richard C. Eckert	Aye
Richard Spielman	Aye

5. **Resolution Amending Certain Platte Canyon Credit Card Use Limitations.** The manager reviewed proposed Resolution 2011-8-1 which amends certain limitations placed on the use of Platte Canyon's credit cards. The Resolution increases the credit limit on these cards from \$10,000 to \$14,000, and increases the amount per month that individual employees can charge on a credit card from \$2,500 per month to \$3,500 per month. After a brief discussion, a motion was made by Platte Canyon Director Eckert and seconded by Platte Canyon Director Dursey to adopt Resolution 2011-8-1 and to authorize its execution by appropriate members of the Board. The Chair called for a vote, and the vote was as follows:

Kenneth D. Bradford	Aye
Anthony M. Dursey	Aye
Richard C. Eckert	Aye
Richard Spielman	Aye

A copy of Resolution 2011-8-1 is attached to the original of these minutes.

6. **Resolution Approving a Change in Methodology for Calculating the Single Family Equivalency of Non-Residential Wastewater Service Connections.** Legal counsel reviewed with the Board Resolution 2011-8-2, which approves the action taken by the Board on Friday, July 25, 2011, changing the methodology used by Platte Canyon for calculating the single family equivalency of non-residential connections to Platte Canyon's wastewater collection system. At its July 25, 2011 meeting, the Board changed from a fixture unit count methodology to a water tap size methodology.

At the conclusion of the discussion, a motion was made by Platte Canyon Director Dursey and seconded by Platte Canyon Director Spielman approving Resolution 2011-8-2 and authorizing its execution by appropriate members of the Board, which Resolution

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approves the methodology change which became effective as of August 1, 2011. The Chair called for a vote of the Platte Canyon Board, and the vote was as follows:

Kenneth D. Bradford	Aye
Anthony M. Dursey	Aye
Richard C. Eckert	Aye
Richard Spielman	Aye

A copy of Resolution 2011-8-2 is attached to the original of these Minutes.

PLATTE CANYON INFORMATION/DISCUSSION ITEMS

There were no information/discussion items to come before the Platte Canyon Board.

PLATTE CANYON NEW BUSINESS

There was no new business to come before the Platte Canyon Board.

JOINT PARTICIPATION PORTION OF THE MEETING

Kenneth D. Bradford continued to chair the joint participation portion of the meeting.

JOINT ACTION ITEMS

1. **Approval of Joint Meeting Agenda.** A motion was made by Southwest Director Dursey and seconded by Platte Canyon Director Spielman to approve, as presented, the agenda for the joint participation portion of the meeting. The Chair called for a vote of the Platte Canyon Board, and the vote was as follows:

Kenneth D. Bradford	Aye
Anthony M. Dursey	Aye
Richard C. Eckert	Aye
Richard Spielman	Aye

The Chair then called for a vote of the Southwest Board, and the vote was as follows:

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Kenneth D. Bradford	Aye
Anthony M. Dursey	Aye
Kenton C. Ensor, Jr.	Aye
George E. Hamblin, Jr.	Aye

2. **Approval of Minutes of the Boards' July 22, 2011 Joint Regular Meeting.** The manager explained to the Boards changes made to the draft minutes previously provided to each Board member. Following a brief discussion, a motion was made by Platte Canyon Director Eckert and seconded by Platte Canyon Director Dursey to approve the minutes of the Boards' July 22, 2011 Joint Regular Meeting, as discussed. The Chair called for a vote of the Platte Canyon Board, and the vote was as follows:

Kenneth D. Bradford	Aye
Anthony M. Dursey	Aye
Richard C. Eckert	Aye
Richard Spielman	Aye

The Chair then called for a vote of the Southwest Board, and the vote was as follows:

Kenneth D. Bradford	Aye
Anthony M. Dursey	Aye
Kenton C. Ensor, Jr.	Aye
George E. Hamblin, Jr.	Aye

The approved minutes were then presented to the members of each Board for signature as further evidence of ratification, confirmation, and approval.

JOINT MEETING INFORMATION/DISCUSSION ITEMS

1. **Financial Matters.**

(a) **Platte Canyon Financial Statements.** The following unaudited Platte Canyon financial statements prepared by Vanessa Shipley for the seven month period ending July 31, 2011 were presented to the Boards:

(i) Statement of Net Assets dated July 31, 2011 showing Platte Canyon's Assets, Liabilities and Net Assets;

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- (ii) Statement of Revenue, Expenses and Changes in Net Assets for the five month period ending July 31, 2011;
- (iii) Statement of Net Assets – Comparisons dated July 31, 2011;
- (iv) Schedule of Revenue and Expenditures – Budget & Actual CM/YTD Actuals Compared to Annual Budget for the five month period ending July 31, 2011; and
- (v) Schedule of Revenue and Expenditures Budget & Actual CM/YTD Actuals Compared to CM/YTD Budget for the five month period ending July 31, 2011.

At the conclusion of Vanessa Shipley’s review of the financial statements, a motion was made by Platte Canyon Director Eckert and seconded by Platte Canyon Director Dursey to accept the July 31, 2011 Platte Canyon financial statements as presented. The Chair called for a vote of the Platte Canyon Board, and the vote was as follows:

Kenneth D. Bradford	Aye
Anthony M. Dursey	Aye
Richard C. Eckert	Aye
Richard Spielman	Aye

(b) **Southwest Financial Statements.** The following unaudited Southwest financial statements prepared by Vanessa Shipley for the seven month ending July 31, 2011 were presented to the Boards:

- (i) Statement of Net Assets dated July 31, 2011 showing Southwest’s Assets and Liabilities and Net Assets;
- (ii) Statement of Revenue, Expenses and Changes in Net Assets for the five month period ending July 31, 2011;
- (iii) Statement of Net Assets – Comparisons dated July 31, 2011;
- (iv) Schedule of Revenue and Expenditures – Budget & Actual CM/YTD Actuals Compared to Annual Budget for the five month period ending July 31, 2011; and

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(v) Schedule of Revenue and Expenditures Budget & Actual CM/YTD Actuals Compared to CM/YTD Budget for the five month period, ending July 31, 2011.

As part of Vanessa Shipley’s review of the Southwest financial statements, she noted certain variances in the statements for maintenance and repair, and for other expenditures, and explained the reasons therefore. Following Vanessa Shipley’s review of the Southwest financial statements, a motion was made by Southwest Director Dursey and seconded by Southwest Director Hamblin to accept the Southwest financial statements as presented. The Chair called for a vote of the Southwest Board, and the vote was as follows:

Kenneth D. Bradford	Aye
Anthony M. Dursey	Aye
Kenton C. Ensor, Jr.	Aye
George E. Hamblin, Jr.	Aye

(c) **Platte Canyon Investment/Deposit Report.** The Boards received a list of Platte Canyon investments in U.S. government treasury notes, agency securities, certificates of deposit and money market funds, together with a report showing the funds Platte Canyon has in approved state depositories and authorized investment pools. As of July 31, 2011, Platte Canyon’s investments and deposits totaled \$10,545,710.44, itemized as follows:

Description	Amount	Percentage
Checking	\$422,124.77	4.00%
Certificates of Deposit	\$2,837,000.00	26.90%
ColoTrust Prime	\$0.00	0.00%
ColoTrust Plus	\$2,536,264.82	24.05%
ColoTrust-Trust Account	\$1,594.45	0.02%
Treasury Bills	\$0.00	0.00%
Treasury Notes	\$1,398,726.40	13.26%
U.S. Government Agencies and Instrumentalities	\$3,350,000.00	31.77%
TOTAL	\$10,545,710.44	100.00%

The yield on Platte Canyon’s investments for the month of July 2011 as calculated by staff was 1.1075% per annum. Following a brief discussion, a motion was made by Platte Canyon Director Dursey and seconded by Platte Canyon Director Eckert to accept

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the Platte Canyon Schedule of Deposits and Investments as presented. The Chair called for a vote of the Platte Canyon Board, and the vote was as follows:

Kenneth D. Bradford	Aye
Anthony M. Dursey	Aye
Richard C. Eckert	Aye
Richard Spielman	Aye

(d) **Southwest Investment/Deposit Report.** The Boards received a list of Southwest investments in U.S. government treasury notes, agency securities, certificates of deposit and money market funds, together with a report showing the funds Southwest has in approved state depositories and authorized investment pools. As of July 31, 2011, Southwest's investments and deposits totaled \$36,372,528.97, itemized as follows:

Description	Amount	Percentage
Checking	\$2,975.38	0.01%
Certificates of Deposit	\$4,736,000.00	13.02%
ColoTrust Prime	\$0.00	0.00%
ColoTrust Plus	\$4,510,830.53	12.40%
ColoTrust-Trust Account	\$59,814.16	0.16%
Treasury Bills	\$0.00	0.00%
Treasury Notes	\$10,294,994.85	28.30%
U.S. Government Agencies and Instrumentalities	\$16,767,914.05	46.10%
TOTAL	\$36,372,528.97	100.00%

The yield on Southwest's investments for the month of July 2011 as calculated by staff was 2.3751% per annum. Following a brief discussion, a motion was made by Southwest Director Ensor and seconded by Southwest Director Dursey to accept the Southwest Schedule of Deposits and Investments as presented. The Chair called for a vote of the Southwest Board, and the vote was follows:

Kenneth D. Bradford	Aye
Anthony M. Dursey	Aye
Kenton C. Ensor, Jr.	Aye
George E. Hamblin, Jr.	Aye

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2. **Manager's Information Report.** The manager reviewed his written Information Report dated August 2011, a copy of which had been previously provided to both Boards. As part of his report, the manager discussed the following matters:

(a) **City of Littleton Sewer Billing.** At an August 9th, 2011 Study Session, the Littleton City Council was scheduled to review the City staff's 2012 sewer rate proposal, which includes the rates that will be charged all of Littleton's outside City customers. The manager objected directly to members of the City Council, noting the complete lack of notice and cooperation staff exhibited in working with the connector districts in the preparation of the proposed 2012 rates. No connector district was involved in the rate proposal; and because of the complete lack of notice, neither Mr. Fitzgerald nor any other connector district manager could attend the Study Session. As a result of the objection, Council tabled the matter to give Mr. Fitzgerald and the connector districts additional time to review the proposal.

Staff's proposal is for a 2% across-the-board rate increase in 2012, followed by 3% increases in 2013, 2014 and 2015, and another 2% increase in 2016.

It appears that the Littleton-Englewood Wastewater Treatment Plant will still need to expend funds within the next five years for the installation of ultraviolet treatment equipment. The cost of this upgrade is substantial. Littleton is resisting the expenditure, but Englewood would like to go forward. Apparently a meeting is scheduled with Englewood's consultant in the near future in the hopes that Englewood and Littleton can resolve this issue.

(b) **Sheridan Boulevard Water Pumping Station.** The Bow Mar South Homeowner's Association has expressed a desire to proceed with acquisition of the Southwest decommissioned water pumping station property and related building on South Sheridan Boulevard, north of West Bowles Avenue. The Homeowner's Association is in the process of reviewing the proposed Quitclaim Deed prepared by Southwest. In exchange for conveying title to the property, Southwest will be reimbursed for all legal and property ownership documentation costs and expenses incurred in connection with the conveyance of the property to the Homeowner's Association.

(c) **Platte Canyon Sewer Outfall Line Between Platte Canyon Road and Middlefield Avenue.** The rehabilitation of that portion of Platte Canyon's Sewer Outfall Interceptor, located between Platte Canyon Road and Middlefield Avenue, has become more complex than originally contemplated. Traffic control issues, type of pipe to be utilized, and other design matters caused staff to retain ENS Consulting to prepare a design for the project, and to assist in solicitation of bids. Because of the emergency

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nature of this project, a motion was made by Platte Canyon Director Dursey and seconded by Platte Canyon Director Spielman authorizing the District's manager to award a contract to the lowest responsible bidder and to sign the necessary contract documents including issuance of an appropriate notice of award. The Chair called for a vote, and the vote was as follows:

Kenneth D. Bradford	Aye
Anthony M. Dursey	Aye
Richard C. Eckert	Aye
Richard Spielman	Aye

(d) **Platte Canyon Employee Recognition Program.** Platte Canyon's Employee Recognition Program for Exemplary Service has been expanded and formalized. At the present time, the employee receives a written Employee Recognition Report which goes into the employee's personnel file, together with a congratulations and thank you note and a \$25 gift certificate to a restaurant or retail establishment. The Board endorsed the expansion of the Program and suggested that the amount of the gift certificate be increased to \$50.

The manager noted that two employees were commended during the past month for exemplary service: Steve McAlister for the dedication and hard work he exhibited during a recent water main break; and Armando Quintana for leadership and analytical skills shown during his response to a wastewater spill on July 29, 2011.

(e) **Southwest and Platte Canyon Capital Master Plans.** Scott Hand is in the process of updating the Capital Master Plan for both Platte Canyon and Southwest for 2012 thru 2021. Based upon recent video sewer line inspections, it appears that both Platte Canyon and Southwest will need to expend significant sums in the next couple of years to rehabilitate and repair deteriorating portions of their wastewater collection system. The need to incur these expenditures is not surprising, as the manager noted, a large amount of the sewer pipe in both Districts was installed approximately 50 years ago and is nearing the end of its useful life.

(f) **Denver Water Proposed Rate Increase for 2012.** The manager reported that Denver Water staff has recently recommended to the Board of Water Commissioners a 5.5% across-the-board rate increase for 2012. This proposal is not in keeping with the commitment that staff and the Board had previously made to all distributors that the 2012 rate increase would be based upon Denver Water's long established cost of service methodology. The manager is very concerned that the effect of an across-the-board rate increase will cause suburban distributors to subsidize inside-

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city users, including adding funds to the replacement of the inside-city reserves long used to keep rates inside-city below true costs of service. The matter was discussed in detail. The manager is in the process of coordinating a response to Denver Water from all of the Distributer Forum members. If that process is not successful, it is possible that the distributors will proceed with presenting their case to the local media via a coordinated public relations campaign.

3. **Operations and Service Interruptions Report.** Scott Hand reviewed the Operations and Service Interruption Report dated August 26, 2011. For the reporting period beginning July 14, 2011 and ending August 18, 2011, there were three water service interruptions – one experienced by Platte Canyon and two experienced by Southwest. Mr. Hand gave a brief Powerpoint presentation as to each of these breaks and the repair activities that were involved in restoring water service to the Districts' customers. The Platte Canyon break occurred on August 2, 2011 in the Columbine Knolls Subdivision on an 8" cast iron pipe. Southwest's two water line breaks occurred on August 7 and August 17, respectively in the Stoney Creek and Powderhorn Subdivisions.

Mr. Hand also reported that all of Platte Canyon staff have passed the chemical exams that are given by the Colorado Department of Agriculture and, as a result, the staff is in the process of being licensed to apply chemical treatment for roots in sanitary sewer mains. A significant amount of time will be spent with the manufacturer to satisfy the last requirement for licensing, which is "hands-on experience." In the near future, staff will begin chemical treatment application to roots in the sanitary sewer mains, which are becoming a more significant problem for both Platte Canyon and Southwest.

NEW BUSINESS

There was no new business to come before the Joint Participation portion of the meeting. It was noted that the next joint regular meeting of the Boards is scheduled for Friday, September 23, 2011 at 8:30 a.m. in the Districts' office.

SOUTHWEST ACTION ITEMS

CALL TO ORDER

The Southwest action item portion of the joint meeting was called to order by Anthony M. Dursey, who presided as Chair.

1. **Approval of Southwest Agenda.** A motion was made by Southwest Director Hamblin and seconded by Southwest Director Bradford to approve the

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Southwest agenda as presented. The Chair called for a vote of the Southwest Board, and the vote was as follows:

Kenneth D. Bradford	Aye
Anthony M. Dursey	Aye
Kenton C. Ensor, Jr.	Aye
George E. Hamblin, Jr.	Aye

2. **Director's Absence Excused.** Following a brief discussion, a motion was made by Southwest Director Bradford and seconded by Southwest Director Hamblin to excuse the absence of Southwest Director Hause, who was unable to attend the meeting. The Chair called for a vote of the Southwest Board, and the vote was as follows:

Kenneth D. Bradford	Aye
Anthony M. Dursey	Aye
Kenton C. Ensor, Jr.	Aye
George E. Hamblin, Jr.	Aye

3. **Southwest Accounts Payable.** The Boards reviewed a list and supplemental list of Southwest vouchers paid and payable for the month of August 2011 in the aggregate amount of \$376,165.15. Following a brief discussion, a motion was made by Southwest Director Bradford and seconded by Southwest Director Hamblin to ratify, approve and confirm the payables as presented and to authorize Southwest Directors to execute Southwest check nos. 16533 through 16569, inclusive, in payment thereof (check no. 16553 was voided). The Chair called for a vote of the Southwest Board, and the vote was as follows:

Kenneth D. Bradford	Aye
Anthony M. Dursey	Aye
Kenton C. Ensor, Jr.	Aye
George E. Hamblin, Jr.	Aye

4. **Southwest Investment/Deposit Transaction Report.** The Boards reviewed the Schedule of Investment Principal Activity for Southwest for the month of July 2011, which reflects the following transactions:

(a) **New Purchases.** No treasury or agency securities were purchased by Southwest during the month; and

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(b) **Redemptions.** On July 31, 2011, a \$1 million par value treasury note matured, generating \$1 million in principal proceeds, plus accrued interest, to Southwest; and

(c) **Renewals.** On July 20, 2011, Southwest renewed a \$250,000 certificate of deposit at Compass Bank for a period of two years. The certificate of deposit earns interest at the rate of 0.85% per annum.

At the conclusion of Vanessa Shipley's discussion of the above-referenced investment transactions, a motion was made by Southwest Director Bradford and seconded by Southwest Director Ensor to ratify, approve and confirm the Southwest Investment Principal Activity Report for the month of July 2011. The Chair called for a vote of the Southwest Board, and the vote was as follows:

Kenneth D. Bradford	Aye
Anthony M. Dursey	Aye
Kenton C. Ensor, Jr.	Aye
George E. Hamblin, Jr.	Aye

5. **Resolution Approving a Change in Methodology for Calculating the Single Family Equivalency of Non-Residential Wastewater Service Connections.**

Legal counsel reviewed with the Board Resolution 2011-8-1, which approves the action taken by the Board on Friday, July 25, 2011, changing the methodology used by Southwest for calculating the single family equivalency of non-residential connections to Southwest's wastewater collection system. At its July 25, 2011 meeting, the Board changed from a fixture unit count methodology to a water tap size methodology.

At the conclusion of the discussion, a motion was made by Southwest Director Bradford and seconded by Southwest Director Hamblin approving Resolution 2011-8-1 and authorizing its execution by appropriate members of the Board, which Resolution approves the methodology change which became effective as of August 1, 2011. The Chair called for a vote of the Southwest Board, and the vote was as follows:

Kenneth D. Bradford	Aye
Anthony M. Dursey	Aye
Kenton C. Ensor, Jr.	Aye
George E. Hamblin, Jr.	Aye

A copy of Resolution 2011-8-1 is attached to the original of these Minutes.

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INFORMATION DISCUSSION ITEMS

1. **Southwest's Capital Project Report.** Dennis Morse reviewed Southwest's Capital Project Information Report for August 2011. He noted that Southwest's C-Line Interceptor rehabilitation between manhole C-18 and C-49 is nearing completion and project acceptance should be accomplished within the next two weeks,

The Herrick-Dale water line water main loop project is awaiting an easement from the Army Corps. of Engineers. Design approval for this project has been obtained from Denver Water, as well as a CDOT permit to work in the right-of-way for C-470. It is expected that the easement acquisition could take a significant amount of time, and that the project might not be proceeding until the spring of next year.

Southwest's water line extension project to feed the Meadow Sanctuary Subdivision is in the process of easement acquisition. An easement is needed from the Homeowner's Association; and at the present time, the parties are negotiating over the terms of the proposed easement and possible landscape replacement. It is hoped that this project can be under construction within the very near future.

NEW BUSINESS

There was no new business to come before the Southwest Board.

ADJOURNMENT

There being no further business to come before this joint regular meeting of the Platte Canyon and Southwest Boards, a motion was made by Southwest Director Hamblin and seconded by Southwest Director Spielman to adjourn. The Chair called for a vote of the Platte Canyon Board, and the vote was as follows:

Kenneth D. Bradford	Aye
Anthony M. Dursey	Aye
Richard C. Eckert	Aye
Richard Spielman	Aye

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The Chair then called for a vote of the Southwest Board, and the vote was as follows:

Kenneth D. Bradford	Aye
Anthony M. Dursey	Aye
Kenton C. Ensor, Jr.	Aye
George E. Hamblin, Jr.	Aye

Whereupon, this joint regular meeting of the Platte Canyon and Southwest Boards of Directors adjourned at approximately 10:10 a.m. The next regular joint meeting of the Boards will be held on Friday, September 23, 2011, at 8:30 a.m. in the Districts' office located at 8739 West Coal Mine Avenue, Littleton, Colorado 80123.

Respectfully submitted,

Timothy J. Flynn, Recording Secretary

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THE MINUTES OF THIS JOINT REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE PLATTE CANYON WATER AND SANITATION DISTRICT AND THE BOARD OF DIRECTORS OF THE SOUTHWEST METROPOLITAN WATER AND SANITATION DISTRICT ARE HEREBY RATIFIED, CONFIRMED AND APPROVED BY THE FOLLOWING NAMED INDIVIDUALS WHO, INDIVIDUALLY AND AS MEMBERS OF THE BOARD OF DIRECTORS OF SAID DISTRICTS, WAIVE ANY AND ALL NOTICE THAT MAY BE REQUIRED BY THE STATUTES OF THE STATE OF COLORADO PERTAINING TO THE CONVENING AND THE CONDUCTING OF THIS REGULAR MEETING OF THE DISTRICT'S BOARD OF DIRECTORS; AND THE UNDERSIGNED DO HEREBY CONSENT TO THE SAID MEETING BEING HELD ON THE DATE, AT THE TIME AND AT THE PLACE AS HEREINABOVE SET FORTH.

SOUTHWEST METROPOLITAN
WATER AND SANITATION DISTRICT

PLATTE CANYON WATER AND
SANITATION DISTRICT

Kenneth D. Bradford

Kenneth D. Bradford

Kenton C. Ensor, Jr.

Anthony M. Dursey

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Richard C. Eckert

George E. Hamblin, Jr.

Richard Spielman