

# **RECORD OF PROCEEDINGS**

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## **MINUTES OF REGULAR MEETING**

### **EX OFFICIO BOARD OF DIRECTORS**

#### **PLATTE CANYON WATER AND SANITATION DISTRICT SUBDISTRICT NO. 2**

Friday  
September 23, 2011  
Jefferson County, Colorado

The regular quarterly meeting of the ex officio Board of Directors of the Platte Canyon Water and Sanitation District Subdistrict No. 2 (“Subdistrict No. 2”), Jefferson County, Colorado, convened on Friday, September 23, 2011, at approximately 9:40 a.m. in the Platte Canyon Water and Sanitation District office located at 8739 West Coal Mine Avenue, Littleton, Colorado 80123. The following ex officio Subdistrict No. 2 Directors were in attendance, to-wit:

Jack C. Dice  
Richard C. Eckert  
Richard Spielman

The following Platte Canyon Water and Sanitation District (“Platte Canyon”) staff members were in attendance: Patrick J. Fitzgerald, manager; Scott Morse, assistant manager; Dennis Morse, construction manager and coordinator; Vanessa Shipley, financial administrator; and Scott Hand, operations supervisor.

The following Southwest Metropolitan Water and Sanitation District (“Southwest”) Directors were in attendance, to-wit:

Kenton C. Ensor, Jr.  
Chuck Hause

Also in attendance was Richard H. Cassens, ENS Consulting, Platte Canyon’s consulting engineer; and Timothy J. Flynn, from Collins Cockrel & Cole, P.C., legal counsel for Subdistrict No. 2, Platte Canyon and Southwest.

### **CALL TO ORDER**

The meeting was called to order by Jack C. Dice, who presided as Chair.

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### ACTION ITEMS

1. **Approval of Agenda.** A motion was made by Director Eckert and seconded by Director Spielman to approve the meeting agenda, as presented. The Chair called for a vote, and the vote was as follows:

Jack C. Dice	Aye
Richard C. Eckert	Aye
Richard Spielman	Aye

2. **Approval of June 24, 2011 Regular Meeting Minutes.** Following a brief discussion, a motion was made by Director Spielman and seconded by Director Eckert to approve, as written, the minutes of Subdistrict No. 2's June 24, 2011 regular meeting. The Chair called for a vote, and the vote was as follows:

Jack C. Dice	Aye
Richard C. Eckert	Aye
Richard Spielman	Aye

The approved minutes were then presented to each Subdistrict No. 2 Board member for signature, as further evidence of ratification, confirmation, and approval.

### INFORMATION/DISCUSSION ITEMS

There were no information or discussion items to come before the Subdistrict No. 2 Board, except to remind the Board that the next meeting of the Board is a special meeting that will be held on Friday, November 18, 2011 for purposes of approving Subdistrict No. 2's 2012 Budget.

### ADJOURNMENT

There being no further business to come before the Board of Subdistrict No. 2, a motion to adjourn was made by Director Spielman and seconded by Director Eckert. The Chair called for a vote, and the vote was as follows:

Jack C. Dice	Aye
Richard C. Eckert	Aye
Richard Spielman	Aye

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Whereupon, this regular quarterly meeting of the Platte Canyon Water and Sanitation District Subdistrict No. 2 adjourned at approximately 9:45 a.m. The next meeting of the Board of Directors of Subdistrict No. 2 will be a special meeting to be held on Friday, November 18, 2011, at 9:00 a.m. in the Platte Canyon Water and Sanitation District office located at 8739 West Coal Mine Avenue, Littleton, Colorado 80123.

Respectfully submitted,

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Timothy J. Flynn, Recording Secretary

THE MINUTES OF THE ATTACHED REGULAR QUARTERLY MEETING OF THE BOARD OF DIRECTORS OF THE PLATTE CANYON WATER AND SANITATION DISTRICT SUBDISTRICT NO. 2 ARE HEREBY RATIFIED, CONFIRMED AND APPROVED BY THE FOLLOWING NAMED INDIVIDUALS WHO, INDIVIDUALLY AND AS EX OFFICIO MEMBERS OF THE BOARD OF DIRECTORS OF THE SAID SUBDISTRICT, WAIVE ANY AND ALL NOTICE THAT MAY BE REQUIRED BY THE STATUTES OF THE STATE OF COLORADO PERTAINING TO THE CONVENING AND THE CONDUCTING OF THIS REGULAR MEETING OF THE SUBDISTRICT'S BOARD OF DIRECTORS; AND THE UNDERSIGNED DO HEREBY CONSENT TO THE SAID MEETING BEING HELD ON THE DATE, AT THE TIME AND AT THE PLACE AS HEREINABOVE SET FORTH.

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Kenneth D. Bradford

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Jack C. Dice

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Anthony M. Dursey

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Richard C. Eckert

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Richard Spielman